

University Research Council Meeting Minutes

September 12, 2008

I. Call to order

Dr. Jeff Brown called the meeting to order of the University Research Council at **3:06** on September 12, 2008 in **KL 330**.

Roll call

Dr. Jeff Brown conducted a roll call. The following persons were present: Louise Autio, Robert Haynes, Rohitha Goonatilake, Jerry Thompson, Ken Tobin, Tom Vaughan, John Maxstadt, Ron Anderson, Louise Autio, Tagi Sagafi-nejad, David Beck and Chris Ferguson.

In *absentia* were Fred Juarez and Cristina Hernandez.

II. Approve Minutes

MOTION: It was moved and seconded to approve the meeting minutes from April 11, 2008. The motion was passed unanimously.

III. Digital Measures Implementation

IV. Update on University Research Grants 2007-2008

Dr. Brown passed out several handouts & reviewed them with all the members.

V. Update on Sponsored Research Proposals: Salary Savings via grants and research account rollover

Dr. Brown discussed two grant related proposal which were approved by the administration last Spring.

VI. Review and Update of University Research Grant (URG) Application

Dr. Brown discussed the University Research Grant application with the council members. If the faculty member receives external monies, then the faculty member may be required to redirect internal grant/course release monies to another research endeavor. It was also decided to set a maximum of \$10,000 with no more than 2 course releases.

VII. Linking LBV(e.g. Research Fellows) to each award

Research Development Fund: Two members of the URC committee will be reviewing new research grants & deem recommendable or not.

VIII. New Timeline for URG process: Move to Fall

It was decided to set a Nov 3rd deadline/due date and meet November 15th, (Friday before Thanksgiving).

IX. No review by Colleges (Suggestion from Dr. Arenaz)

Dr. Brown raised the possibility of an abbreviated review process that did not involve the Colleges' Research Committees. The consensus was that this was a good idea which would dramatically speed-up the review process.

X. Review of potential restricted research grants

- a. THECB Guidelines & THECB Restricted Research Form
- b. Process

XI. Other Business

Adjournment

It was moved to adjourn the meeting at 4:35.

Minutes submitted by: Dr. Jeff Brown & Suzanne Alford

Minutes are pending approval by University Research Council.