

TEXAS A&M INTERNATIONAL UNIVERSITY
CREDENTIAL EVALUATION SUMMARY

PART I – Education (to be completed by chair and verified by dean)			
Name:		SSN:	
Education: List degree(s) in order earned:			
Degree	Major Field	Year	Institution
Primary Discipline:		No. of Graduate Hours:	
Secondary Discipline:		No. of Graduate Hours:	

PART II – Position Description (to be completed by chair and verified by dean)				
Position Title:				
Status:	Tenure	Tenure-Track	Professional Track	Non-tenure track
	Full time	Part time		
Anticipated courses to be taught:				

PART III – Verification of Qualifications (to be completed by chair and verified by dean)
Official transcript(s) on file in the Provost’s office.
Official transcript(s) not on file. Prospective faculty member has been informed in writing that official transcripts must be sent from all institutions directly to the Dean’s office. <i>No faculty member will be hired without these documents.</i>
Doctorate or Master’s degree in teaching discipline.
Doctorate in teaching discipline, if teaching assignment includes graduate courses.
Out-of-field Doctorate or Master’s degree but 18+ graduate hours in teaching discipline, if teaching assignment includes undergrad courses only. (<i>Attach completed “Justification for Faculty Qualifications” form http://www.tamui.edu/provost/forms.shtml</i>).
Meets criteria through justification: (<i>Attach completed “Justification of Faculty Qualifications” form http://www.tamui.edu/provost/forms.shtml</i>).

PART IV – Approvals			
Dept./Div. Chair	Date	Dean	Date
Submit to Office of the Provost and Vice President for Academic Affairs			
Provost	Date		