**English Composition II – Student Checklist**

**Action Plan**

[ ]  Attend all my classes without skipping any session.

[ ]  Set aside 1-2 hours each week to go over assigned readings before class.

[ ]  Spend 1-2 hours each week reflecting on new information discussed in class and try to link to previous learning.

[ ]  Attend SI sessions every week.

[ ]  Email SI leader within 24 hours to discuss availability for extra sessions if I am unable to attend scheduled SI sessions.

[ ]  Break down essays into smaller parts and dedicate 1-2 hours to complete each part every day before due date.

[ ]  Meet with my professor during office hours to clarify instructions and information.

[ ]  Use a planner to schedule each assignment with deadlines and break down each required tasks toward completion.

[ ]  Make at least 2 appointments with ACE - Tutoring for extra assistance on essays at least a week before due date.

[ ]  Complete all surveys assigned by the SI leader within 24-48 hours to provide feedback for improvement.

**Motivation: You Can Do It!**

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| **Two of my goals are to…** *(read ahead the chapters, summarize class notes, meet with my professor, check ACE Self-Help, etc.)* |
| **Two effective habits I have done are…** *(minimize distractions when studying, follow my schedule/planner, attend tutoring, etc.)* |

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree to adhere to this action plan and give this semester my all.**

**Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**