



## Texas A&M International University School Districts Career Fair

### Check/P.O. Registration Form

(NOTE: All registrations **with credit cards** must be done online at our uStore [here](#).)

To register for the TAMIU's School Districts Career Fair **with check or purchase order**, please follow these instructions:

1. Fill out the registration form completely, and print a copy.
2. Fax the registration form to the Office of Career Services at **956.326.2259**, or email an electronic copy to [careerservices@tamiu.edu](mailto:careerservices@tamiu.edu).  
*(Note: You are not registered until this form is received by Career Services.)*
3. Use this form as an invoice for your business office. Please make any checks or purchase orders out to "**TAMIU Office of Career Services**". Mail your check or purchase order, along with the registration form, to:

Texas A&M International University  
Business Office  
ATTN: Cashier's Office  
5201 University Blvd., USC 137A  
Laredo, Texas 78041-1900

Please call the TAMIU Business Office at **956.326.2140** for any billing questions.

## TAMIU School Districts Career Fair Recruiter Registration Form

### Recruiter Information (All Fields Required.)

Organization Name:	
Street Address Line 1:	
Street Address Line 2:	
City, State, ZIP/Postal Code:	
Recruiter First and Last Name:	
Recruiter Title and Department:	
Recruiter Phone Number:	
Recruiter E-mail Address:	
Additional Recruiter Name(s) and E-mail Address(es):	

Enter the number of recruiters attending this event, and let us know if you'll need special equipment or wireless access.

	<b>No. of Recruiters</b>	<b>Will You Need...</b>	<b>Yes/No</b>
Number attending the luncheon and career fair:		Wireless Internet Access	

If you need A/V equipment for the event, please email [careerservices@tamiu.edu](mailto:careerservices@tamiu.edu) your request.

### Registration Fee(s) (All Fields Required.)

The registration fee is \$120, and additional meal tickets cost \$25 each. Registration fee includes two (2) meal tickets for the luncheon. Fees also include (1) skirted 6 ft. table, (2) chairs, and wireless internet access for the fair. To calculate your registration fee amount, click the box to fill in. Totals are calculated automatically. Once done, print a copy to fax and to mail payment. Use the "Final Total Cost" when making out your check or purchase order.

Fee	Quantity	Cost	Total Cost
Registration Fee			
Late Registration Fee			
Additional Meal Ticket(s)			
<b>Donations/Sponsorships:</b>			
<b>Final Total Cost:</b>			

**PLEASE NOTE:** Regular Registration fees apply by the deadline date of two weeks prior to the date of the fair. Late Registration is \$150. Only regular registration fees (including meal tickets) are fully reimbursable if done by the deadline date. *For full reimbursement information, please see the [event's web page](#).*

Should you need any further information concerning your participation at the TAMIU School Districts Career Fair, you may contact:

Texas A&M International University - Office of Career Services  
 5201 University Blvd.  
 Laredo, Texas 78041-1900  
 Phone: 956.326.4473 / Fax: 956.326.2259  
 Email: [careerservices@tamiu.edu](mailto:careerservices@tamiu.edu)

**For internal purposes only:** TAMIU Business Office, please deposit the registration fee to this account: 530004-0574.