

Dean's Council

February 28, 2024

9:00 am

KL 430

- I. Recap of meetings (San Miguel)
 - a. Promotion and tenure lunch:
 - i. Reviewed requirements and deadlines
 - ii. Dr. Arenaz has the last word at the University. Every committee at every level has an independent recommendation. Even if committees votes are positive, the Provost or President may not agree.
 - iii. If a faculty member is not recommended for P&T, faculty will convert to non-tenure track (fixed-term standard teaching load) for a period of one year. This is a terminal contract.
 - iv. Items relating to pay-there are no negotiations for pay raise at the time of P&T. Faculty receiving promotion will receive a raise, but it is set by the University. The University will try to bring faculty pay to the national average for that field for an institution our size.
 - v. Candidates should see each committee letter. If there is an error of fact in any of the letters, the faculty has the right to address the committee.
 - vi. Faculty may add to dossier after deadline (new publications). Publications should be in their discipline.
 - vii. Potential move to electronic dossier system, but not yet.
 - b. Bookstore/Books IncludED
 - i. Faculty need to submit their own book orders
 - ii. Issues should be addressed through booksincluded@tamiu.edu
 - iii. Dr. San Miguel will look into issues concerning students who enroll after opt-out deadline
 - iv. Issues about books that are part of a QM course are being addressed (new edition, etc).
 - c. Administrative Associates
 - i. Met with administrative associates across Academic Affairs
 1. Docusign instruction
 2. How to use Concur PDF
 3. Low enrollment forms on Laserfiche. This will auto-populate many fields. Will be beta tested sub-term II or Maymester.
 - d. Harvard Students
 - i. Harvard students (urban planning) were here with Tricia Cortez and RGISC. Using Laredo as a case study for water usage and issues.

- e. Teagle Foundation
 - i. Debbie Lelekis is part of a system consortium for Teagle Foundation grant to embed humanities throughout the curriculum.
- f. Faculty Senate Executive Committee
 - i. AI
 - 1. AI detection tool is no longer part of Turnitin
 - 2. More to come on faculty guidelines
 - ii. Early tenure
 - 1. More to come on potentially clarifying this process
 - iii. Program Directors/Coordinators
 - 1. Definitions and job descriptions
 - 2. Uniformity in course release, stipends, etc. Dr. San Miguel will analyze current practices.
 - iv. Follett
- g. Post-tenure review
 - i. Would like to mimic what TAMU CC has.
 - ii. Administration is reviewing the possibility of monetary compensation for excellence in post-tenure review
 - iii. The Provost will meet with Faculty Senate-more to come
- h. LAR
 - i. Civil engineering and computer science
- II. SACSCOC (Maddan)
 - a. The first draft of the report is due March 22.
 - b. Will meet next Friday (March 8) for leads to discuss progress and evidence.
 - c. Presentations to President should be ready by week of March 25.
 - d. Teams will have April to make fixes
- III. AEFIS (Gonzalez)
 - a. Questions about workflow should be triaged by college liaisons.
 - b. If the liaison does not know the answer, questions go to Jessica Verastigui.
- IV. SYL syllabus creation
 - a. New online syllabus system for all faculty
 - b. In the process of finalizing the structure.
 - c. Training for faculty and administrators will be announced soon
- V. Course mapping and course schedule (tabled)
- VI. Resignation electronic form
 - a. Electronic notice on HR webpage
- VII. Midterm reviews
 - a. Dr. San Miguel sent an example to deans
 - b. Deadlines were conveyed to deans-due to Provost by April 10.
- VIII. Deadlines
 - a. March 8: Low enrollment forms sub-term II
 - b. March 11: Sub-term II course cancellations

- IX. Discover TAMIU
 - a. Deans may not force faculty to work at Discover TAMIU. Deans may not deduct points or dock service if a faculty member chooses not to attend.
- X. Graduate School
 - a. Enrollment up 19%
 - b. Graduate School Open House
 - i. March 7 from 5pm-7pm
- XI. UC Symposium
 - a. Soliciting judges for April 16 and 17