

## Syllabus

Click on the syllabus below to review your assignments for PSYC 2314-101.

- <https://info.tamtu.edu/courseslist.aspx>

## Course Assignments

Review the important assignments in this course below.

Important Assignments:
Assignment Name:
Exams
Quizzes
Discussions and Responses

## Assignment Tasks

Follow these to complete your course assignments. Each assignment is broken down into manageable tasks. Take note of the recommended time spent to complete each task on time.

- **Discussions and Responses**
  - Use Sunday through Wednesday to read the chapters and take notes. (1-2 hrs. per day)
  - **HOW TO TAKE NOTES**
    - Key Terms/Definitions: The textbook has likely simplified the concept as far as it possibly can.
    - Processes: Since this is a class discussing lifespan and development, many topics of discussion include processes involving different stages or steps. Be sure to write down each stage/step as well as a description of what it consists of.
    - Chapter Summary: After each chapter, it is recommended that a summary be written that describes a general idea of what was discussed. Attempt to write a paragraph (~5 to 6 sentences).
    - **TIP**: Color-coating chapter sections can help with recalling where specific information is found within the chapter. (i.e., If chapter 1 has a total of 4 sections, then you can use 4 different colored pens and highlighters to indicate what section you are not reading and taking notes for.)

- Review the discussion prompt and use your notes to write your response as well as answer your classmates' responses. (2-3 hours)
- **Quizzes**
  - **How to Approach:** Use the weekend to study and prepare. Devote Friday, Saturday, and Sunday to reviewing the notes taken for each chapter. Depending on the pace at which you study, you can decide how many chapters you should review each day (i.e., Quiz #3 consists of 2 sections with a total of four chapters. What you can do here is study chapters 9 and 10 on Saturday and 11 and 12 on Sunday. On quiz day, briefly go over any last-minute things before taking the quiz).
- **Midterm/Final Exams**
  - **Personalized Review:** Compile your version of a review consisting of topics you found **MOST to LEAST** challenging. In the review, include the necessary chapters in numerical order, followed by ranked topics within each chapter that you found most challenging (or required more time to study for) to the least challenging. Refer to the textbook/notes you have taken to help you better comprehend each concept.
    - **PRO-TIP:** start compiling the review **AS SOON AS POSSIBLE**. That way, once it is time to review, you will only need to go over what you have written.
  - **Reviewing Notes:** Throughout each week leading up to the exam, take the time to go over each chapter to be able to retain the information in time for the exam date (i.e., if we are on Week 11, then you should be reviewing/preparing chapters 1 through 16, or at least have a clear, summarized idea of what each chapter focused on).
  - **Attending Tutoring/SI Session:** [Booking an appointment](#) with a tutor/making time to attend a [Supplemental Instruction](#) session can allow you to have an additional resource to help you with any concerns you may have regarding specific areas of the sections.

## Task Scheduler

Use this section to schedule when and how you will complete your assignment tasks. Include what the outcome of the task was. You should not move on to the next task until the previous task is completed. Stick to your schedule.

Review the example below and then create your own task schedule.

Task: Complete research for final paper

Time Needed	Step	Outcome
2 hours	Search for articles on TAMU Library website.	Spent 1.5 hours researching; found 10 articles that could be used.



## ACADEMIC CENTER FOR EXCELLENCE

<i>1 hour</i>	<i>Make a list of which will be used for research paper.</i>	<i>Chose 5 articles for paper.</i>
---------------	--	------------------------------------

Task: \_\_\_\_\_

Time Needed	Step	Outcome

**Disclaimer:** Please use this document as a supplemental resource. You must follow class instructions and expectations set by your professor. This handout does not substitute your class nor does it cover the entire syllabus or course.